

# Guide to Our Parish Ministries



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use it to serve one another  
as good stewards  
of God's manifold grace.  
- 1 Peter 4:10

Saint Patrick's Church  
Victor, New York  
Pentecost 2023

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## **How to use this Parish Ministry Booklet?**

1. *Know.* Familiarize yourself with our parish ministries. Learn basic information about their specific purpose and the level of commitment needed.
2. *Pray and Discern.* Do a prayerful inventory of your own God-given gifts. Seek to match your gifts with a ministry or two.
3. *Call.* Connect with the ministry contact person by phone or by email. Ask him/her about the ministry. Share with him/her the fruit of your prayer and discernment.
4. *Act.* Give a ministry or two a try. Work with the contact person so you may see and engage with the ministry team in action.
5. *Commit.* Listen, trust and surrender to the Holy Spirit. Through a ministry, respond to Jesus' call to serve. To serve with love. To serve with joy.

A mature Christian is one who is not afraid  
to reflect the immense generosity of God  
by being equally generous to others.  
Remember: "*It is in giving that we receive!*"  
Just ask Saint Francis of Assisi.

Saint Patrick, pray for us!

Dear Lord,

Teach me to be as generous  
as You have been generous with me.  
Teach me that all that I am and have are gifts from You  
and that these gifts are meant to be shared with others.

Show to me the joys of generosity.  
Help me to understand that others,  
even those unknown to me, benefit from my help.

Keep me ever mindful that as Your disciple,  
I am called to be a “good Samaritan”  
and to share Your “Good News” with the world.

Jesus, make me a gift to others in Your name. Amen.

## **Area I: Liturgy & Sacramental Life**

*Because Jesus taught us how to pray.*

### **Altar Linen Team**

We take care of the linens and towels used in the liturgy. Instructions on the care of the linen will be provided. Weekly work is divided among volunteers.

**Contact Person:** Sue Stehling

Email: [wstehlin@rochester.rr.com](mailto:wstehlin@rochester.rr.com)

Phone: (585) 924-3409

### **Altar Servers**

We welcome all children who have received their First Communion and older, both boys and girls, into the ministry of serving at the altar. Preparation includes study materials and training sessions. Commitment is at least once a month and you can pick the time of the Mass at which you wish to serve.

**Contact person:** Patrick Bolger

E-mail: [dennybolger@gmail.com](mailto:dennybolger@gmail.com)

Phone: (585) 924-9351

### **Baptism Preparation Team**

We help and enable parents and godparents to understand more fully the meaning of Baptism and its Rite. The Baptism Preparation Classes are offered on the first Wednesday of each month with trained parents leading and facilitating them. Team members may also assist at the actual celebration of the sacrament, welcome families and their new babies, plan and host post-Baptism gatherings, and facilitate connections between our parish and our young families.

**Contact persons:** Allen and Danielle Ingrassio

E-mail:

Phone:

### **Children's Liturgy of the Word**

We offer this ministry to our children on the second and fourth Sundays, during the 8:30 AM and 10:30 AM Masses, in groups of younger and older children. Join our leaders and aides and to help with the readings, responses, and reflections on the Word of God. We would appreciate your time once every month or two. Materials, training, and support are provided. CASE training and background check is required for all parishioners who work with children.

**Contact person:** Beth Lombard

E-mail: [mblombard1998@gmail.com](mailto:mblombard1998@gmail.com)

Phone: (585) 430-5372

### **Church Cleaners**

We help keep the church space clean by sweeping and vacuuming church flooring, and by dusting and polishing pews and sacred furnitures. We clean the church space once a week, usually on Mondays, from 11 until Noon.

**Contact person:** Lei Dalupang

E-mail: [leisnake@yahoo.com](mailto:leisnake@yahoo.com)

Phone: (585) 224-6091

### **Extraordinary Ministers of Holy Communion**

This ministry invites devoted parishioners to serve as Extraordinary Ministers of the Holy Communion for the Mass. Training and certification are required.

Communion ministers are scheduled at least once a month and are asked to arrive 15 minutes prior to their preferred Mass time. Candidates must have received Confirmation and must have good moral character.

**Contact person:** Amanda Didas

E-mail: [aedidas@gmail.com](mailto:aedidas@gmail.com)

Phone: (508) 981-6668

## **Funeral Preparation Team**

We assist our families in preparing the Funeral Rites for their beloved deceased. Team members receive training, resources and support. You may also assist as lector, usher or Communion Minister. Commitment depends on the requests for funerals, which are usually celebrated during the morning of weekdays.

**Contact person :** Patty Hart

Phone: (585) 924-7111

## **Lectors**

We believe that God continues to speak to us, in a special way, through the Liturgy of the Word. Lectors are entrusted with the responsibility of proclaiming the Word of God. They are comfortable with speaking in public and prepare themselves in advance to proclaim God's word. Training and resources are provided. Lectors are scheduled at least once a month at their preferred Mass time. We welcome both adults and children to this ministry.

**Contact person:** Sandra Brannigan

E-mail: [sandra.s.brannigan@gmail.com](mailto:sandra.s.brannigan@gmail.com)

Phone: (585) 645-7904

## **Liturgy Committee**

We oversee the training of our liturgical ministers and assists in preparing our parish liturgies so that our parishioners are both informed and nurtured in their prayer and spiritual life. Do you regularly celebrate and have a profound love for all the sacraments? Do you see yourself inspiring parishioners to actively and consciously participate in the liturgy? This committee is for you! We meet once a month, usually on the third Wednesday of the month.

**Contact person:** Teresa Sheffer

Phone: (585) 766-0801

## **Marriage Preparation (Pre-Cana) Team**

We help prepare couples for marriage by sharing and witnessing to our Christian marriage experience. We have a variety of marriage experience on the team. We have a one-day Pre-Cana retreat each year, generally in February at St. Patrick's. Tasks may include giving witness talks, facilitating small group discussions, preparing and serving food, and just having fun. The team usually has 1-2 brief meetings per year for planning the Pre-Cana retreat.

**Contact person:** Gayle and Brian Reh

E-mail: [gaylereh@yahoo.com](mailto:gaylereh@yahoo.com)

Phone: (585) 924-4804

## **Sacristans**

We strive to prepare our liturgical and sacramental celebrations in a way that is meaningful and enriching to those who participate in them. Sacristans do the behind the scenes: arriving early to set-up and leaving a little later to put away things in order, also making sure that all liturgical ministries are covered. Do you want to be a hero – one who remains in the background, at times, unseen? Be a sacristan.

**Contact person:** Ena Gill

E-mail: [jb.enagill@gmail.com](mailto:jb.enagill@gmail.com)

Phone: (585) 733-6650

## **Sacred Music Ministry**

Saint Augustine said: "When we sing, we pray twice!" Sung prayer expresses the joy of the heart, the happiness resulting from one who has encountered Jesus Christ and experienced his love. Sung prayer reminds us of the choirs of heaven, with whom we are called to praise God eternally in heaven. At St. Patrick's, all of our music ministries support the parish in enriching, inspiring, motivating, and engaging all parishioners in the Eucharistic liturgy and other sacramental celebrations. We seek to develop the assembly as a primary musician who participates, fully and consciously, in the liturgy. "God has bestowed upon his people the gift of song. God dwells within each human person. In the place where music takes its source. Indeed, God, the giver of song, is present whenever his people sing his praises." (Sing to the Lord).

Are you looking for a way to praise the Lord through music? Would you like to be a part of a dynamic ministry that combines a love of music with a faith in the Lord? We would love to have you join one of our music groups! We also love to include instrumentalists of all kind in our music.

Listed below are the choral groups in the parish:

• **Adult Choir**

We welcome adults age 18 & older to join. We rehearse weekly and sing at the different masses on a rotating basis. We work on choral pieces, ranging from contemporary to classical sacred and worship music.

• **Children’s Choir**

We welcome children who are in 1<sup>st</sup> grade through 8<sup>th</sup> grade. We generally sing at the 10:30 AM Mass for Children. We rehearse on Mondays or Tuesdays at 5:45 - 6:30 PM during the school year.

• **Saint Patrick’s Festival Choir**

All groups combine together in anticipation of a major season, such as Christmas or the Easter Triduum. We invite parishioners to join us for a shorter-term time commitment of rehearsals, which some people find more possible with their schedules.

• **Resurrection Choir**

Our Resurrection Choir sings when there is a funeral. This beautiful ministry is a comfort to grieving families, as we support the singing at Funeral Masses. Members are contacted a few days before the funeral and meet half-hour prior to the Mass to rehearse. Please consider sharing your heart and voice for this special ministry. Any parishioner is welcome.

**Contact person:** Carl Galland

Email: [carl.galland@dor.org](mailto:carl.galland@dor.org)

Phone: (585) 924-7111



### **Ushers and Greeters**

First impressions last – period. This is how crucial ushers and greeters are. Before even anything happens, the warm welcome and smiles make the difference in people wanting to come back and even join our parish community. Are you especially attentive to people in wanting them to have the best experience as they set foot in our liturgical and sacramental celebrations? Be an usher and greeter.

**Contact person:** Dave O’Hare

E-mail: davohare@aol.com

Phone: (585) 924-5816

### **Parish Visitation Ministry**

We focus on the Corporeal Works of Mercy “Visit the Sick” and “Visit the Imprisoned”! We bring Holy Communion to those who are unable to attend Mass due to illness, hospitalization or incarceration. Most of our volunteers make visits on a weekly basis, but some do so every other week.

**Contact person :** Helen Barnes

E-mail: helenb505@aol.com

Phone: (585) 298-2247

## **Area II: Membership and Parish Life**

*Because Jesus called and formed a community of disciples.*

### **Bereavement Ministry**

We are the people of the resurrection. We believe that the ties of friendship and love do not unravel with death. We seek to journey with those who experienced the loss of a loved one in light of the Paschal Mystery.

**Contact person:** Helen Sherman

Phone (585) 924-9130

### **Coffee Hour Team**

We acknowledge the importance of providing parishioners the opportunity after the morning Sunday Masses to invite and meet new parishioners and form new acquaintances and friendships. Our gatherings in the Parish Center offer friendly atmosphere. All parishioners are welcome to the Coffee Hours, and we welcome parishioners who can help serve refreshments once a month or once every two months.

**Contact person:** Mary Beth Then

E-mail: mbthen1@gmail.com

### **Victor Knights of Columbus Council #6652**

We provide Catholic men, who are dedicated to making their community a better place, the opportunity to strengthen themselves and one another through our faith in God by serving our Church and community, supporting our priests and bishops, spending meaningful time with our family, and helping each other in time of need.

Spend a few hours a month with us collecting food and stocking shelves at the Victor Farmington Food Cupboard, preparing and serving lunch to the homeless, preparing and serving a parish breakfast, serving at Mass, fundraising to support catholic education, participating in respect for life activities and making building repairs to list a few. Our council meets on the 4th Wednesday of each month in the parish to plan future activities.

**Contact person:** Wayne Brotsch

E-mail: saintpatsknights@gmail.com

Phone: (585) 924-3855

### **Rosary-Making Group**

We make beaded cord rosaries that are used both for support of St. Patrick's Liturgies, special events and Sacraments as well as sent to missionaries around the world. Supplies are furnished. All experience levels are welcome. We meet on the fourth Monday of the month, from 6 PM, in the Alcove.

**Contact person:** Teresa Sheffer

Phone: (585) 766-0801

## **Area III: Ongoing Faith Formation**

*Because Jesus taught us his way of life.*

### **Saint Patrick's Preschool**

Rooted in the Gospel of Jesus Christ and the Teachings of His Church, we foster spiritual and educational growth, enabling students achieve success through human, spiritual, intellectual, social, and emotional growth in a safe and supportive child-centered environment.

**Contact person:** Margie Everett

E-mail: [margie.everett@dor.org](mailto:margie.everett@dor.org)

Phone: (585) 924-2800

### **Rite of Christian Initiation for Adults (RCIA) Team**

We welcome adults and children (seven years and older) into the Catholic Faith and guide them through the process towards full initiation into the Catholic Church. The RCIA is a wonderful opportunity for you to share your faith experience with those people looking to join our way of life as Catholics. Time commitment varies depending on the needs of the candidates and catechumens. While the period of inquiry occurs year-round, the formal catechesis usually begins in October through Pentecost.

**Contact person:** Deacon John Payne

E-mail: [john.payne@dor.org](mailto:john.payne@dor.org)

Phone: (585) 230-4597

### **Divine Mercy Cenacle**

We study the Diary of Saint Faustina and the Divine Praises in the hope of deepening our understanding and appreciation for the Divine Mercy. Join us twice a month, Tuesday morning, at 9:15 AM, in the Music Room.

**Contact person :** Helen Barnes

E-mail: [helenb505@aol.com](mailto:helenb505@aol.com)

Phone: (585) 298-2247

## Youth Ministry

We are teens and young adults who desire community, friendship, fun times, and especially support in living our Catholic faith in Jesus Christ. Our goal is to know God through the person of Jesus Christ, to love God, and to be Christ to others. We do this through service, retreats, pilgrimage, regular meetings, prayer, and spending quality time with each other. In essence, we are a second family.

The only commitment is to come as you are and get involved in as much as you can!

**Contact person:** Brett Daggs

E-mail: [brett.daggs@dor.org](mailto:brett.daggs@dor.org)

Phone: (585) 924-2800

## Catechesis of the Good Shepherd – Level I

Catechesis of the Good Shepherd (CGS) is currently offered for children ages 3-5. Grounded in an understanding and appreciation of the child's engagement with Scripture and Liturgy, Catechesis of the Good Shepherd offers a gentle way to honor the genuine spiritual life of children through Montessori methodology.

**Contact Person:** Carolyn Robinson

E-mail: [carolyn.robinson@dor.org](mailto:carolyn.robinson@dor.org)

Phone: (585) 469-3879

## **Area IV: Social Ministry and Outreach**

*Because Jesus sent us to serve God and neighbor.*

## Assisi Ministry

We follow the example of St. Francis of Assisi in proclaiming Jesus' Good News by our concrete actions! We prepare and bring meals for families who are bereaved, sick, in need, and we check in with a phone call or a hand-written note. As the need arise, team members are called if able to help at that time.

**Contact person:** Marcie Hamilton

E-mail: [hamiltongang@hotmail.com](mailto:hamiltongang@hotmail.com)

Phone: (585) 924-1528

## **Community Dinner**

We have partnered with the First Presbyterian Church in Victor to prepare and serve a hot meal to members of our community, on the second Saturday of the month. We need families to help with preparing the entrée, veggies, salad, or dessert. In addition, we could also use help with set-up, serving and clean-up. You could also donate paper products and personal care products.

**Contact person:** Linda Marren

Phone: (585) 739-0159

## **Family Promise of Ontario County**

This county-wide program provides a way for faith communities to work together to help homeless families. Each faith community gets to host families four weeks throughout the year. During this time, we provide space for families to sleep, serve them meals, and provide an accompanying presence.

**Contact person:** We need a parish liaison.

E-mail: [fpoc@fpocny.org](mailto:fpoc@fpocny.org)

Phone: (585) 923-3092

## **Vegetable Garden**

In the Giving Garden, we grow a variety of fresh vegetables to help support the Victor Farmington Food Cupboard. We start in Spring with “prep and planting”. In 2023 we are converting most of the growing area to raised beds for higher yields using less water, fertilizer, and — eventually— less manual labor. Most of the seeds and seedlings are planted by the end of May. June through September are largely occupied with weeding, pest control and harvest. In October, we put the garden to bed for the winter. All who wish to help are welcome. You need not have a green thumb, just a willingness to work. Dates and work times will be announced. Please come when it suits your schedule.

**Contact persons:** Virginia Lyle

E-mail: [stpatsgivinggarden@gmail.com](mailto:stpatsgivinggarden@gmail.com)

## **Prayer Shawl Ministry**

Our love of knitting and crocheting has been combined into a prayerful ministry that reaches out to those in need of comfort and solace. Our prayers are knitted into every shawl: a knitter begins each shawl with prayers for the recipient, and intentions are continued throughout the creation of the shawl. Prayer Shawls may be given as gifts to friends and family who may be undergoing medical procedures, in need of comfort after a loss, celebrating marriage, or celebrating a new birth. The team meets the 2nd Tuesday of every month at 10:30 AM in the Alcove.

**Contact persons:** Mary Eberl / Mary Sabin

E-mail: meberl2@rochester.rr.com / mcsabin65@gmail.com

Phone: (585) 742-2949 / (585) 924-7724

## **Prison Ministry**

The Prison Ministry visits the Ontario County Prison. We pray the rosary with inmates on Tuesdays and offer Communion Service on Sundays.

**Contact person:** Helen Barnes

E-mail: helenb505@aol.com

Phone: (585) 298-2247

## **Social Ministry Committee**

We are the light of the world and the salt of the earth. As disciples, the Gospel of Jesus Christ sets for us the path in transforming the world in accord with the dignity proper to every human person, the solidarity proper to the human family, and the due care to the gift of God's creation. Do you want to preach the Gospel through selfless actions? Do you want to help heal the world of its indifference? Some of what we do include a school supplies drive, Christmas food baskets, Angel Giving Tree, Coat Drive, Angel Care, Thanksgiving Dinner, and Public Policy. Join us.

**Contact person:** Joan Muto

E-mail: jjap@frontiernet.net

Phone: (585) 924-2501

## **Area V: Stewardship**

*Because Jesus gifted us for the mission.*

### **Buildings and Grounds Committee**

We seek to maintain our buildings and grounds in good condition for all parishioners to safely use, and to help make decisions about our facilities maintenance and improvements. We encourage parishioners with background on architecture, construction, engineering and facilities to consider joining us. Our meetings at least quarterly and more frequently when necessary.

**Contact person:** Joan Oliphant

E-mail: joanoliphant50@gmail.com

Phone: (585) 742-3452

### **Cemetery Board**

The Cemetery Board has oversight over Saint Patrick's Cemetery: its maintenance and improvement including its grounds and facilities, and its finances. The board consists of the pastor, the finance director, finance council member, and staff. We meet at least once a year.

**Contact person:** John Butler

E-mail: john.butler@dor.org

Phone: (585) 924-7111

### **Finance Council**

We assist the pastor in the care of our parish's financial resources and temporal goods, ensure proper oversight and best use of the assets to advance the mission and life of the parish. The Finance Council meets for an hour each month. We need help from parishioners with background in auditing, budgeting, finance, investments or law.

**Contact person:** John Eilertsen

Phone: (585) 924-7111

## **Money Counters**

We help in counting our weekend collections. Training is provided. We usually do the counting on Monday mornings beginning at 9 AM. There are rotating teams of 3-4 counters and it takes about 1-1/2 to 2 hours to complete our work.

**Contact person:** Marge Gawronski

E-mail: [mgski@rochester.rr.com](mailto:mgski@rochester.rr.com)

Phone: (585) 398-7802

## **Parish Gardens**

We are blessed with grounds around the church and other parish buildings. Through the maintenance and improvement of our parish gardens, we give thanks to God for the gift of nature and add beauty to our parish surroundings. You may assist us in the Spring and Fall clean-up, or by taking care of a section of the parish gardens.

**Contact person:** Eric and Amy Averill

E-mail: [eaverill103@gmail.com](mailto:eaverill103@gmail.com)

## **Parish Magazine**

Through the parish magazine, we will cover parish happenings, share good news, profile families, and promote religious events, teachings and more! We are looking at initially producing the magazine twice a year. If you have skills with writing, editing, design, marketing and photography, please consider joining us.

**Contact person:** Fr. Edison Tayag

E-mail: [fr.edison.tayag@dor.org](mailto:fr.edison.tayag@dor.org)

Phone: (585) 924-7111

## **Pastoral Council**

We assist the pastor in fostering activities that advance the mission of the parish through the Parish Strategic Plan. We are the umbrella organization that seeks to assist our parish programs and ministries carry out their tasks in relation to the parish mission. Members must be willing to reach out to and engage with parishioners and must have genuine concern for the life of the parish.

**Contact person:** Pat Bolger

E-mail: [dennybolger@gmail.com](mailto:dennybolger@gmail.com)